

OFFICIAL USE ONLY

Reg. Fee:
Schedule:
Deposit:
Start Date:



PHOENIX HOUSE MONTESSORI NURSERY SCHOOL

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Telephone: (020) 8880 2550 / Email: phoenixn16@yahoo.co.uk

REGISTRATION FORM

6 months– 5 years.

CHILD'S DETAILS

Name of child: Also known as:
Date of birth: Sex: M / F Religion:
Home address:
Post code: Tel.No:

PARENTS (OR GUARDIANS) DETAILS

Name: Relationship to child:
Home address:
Post code:
Work Tel No: Extension: Mobile No:
Occupation:
Email address:

Name: Relationship to child:
Home address:
Post code:
Work Tel No: Extension: Mobile No:
Occupation:
Email address:

Who to contact first in case of an emergency:

PARENT INFORMATION:

Are you alone parent: YES / NO Are you receiving tax credit: YES / NO
Do you receive child care vouchers: YES / NO. The name of the voucher company:
Are you in: Full or Part time Education / Full or Part time Employment.

HEALTH INFORMATION:

The Red book must be shown to a senior member of the team at Phoenix.

Name of staff who saw the Red book:	Date:
Health visitor's name:	Contact number:

Immunisations the child has had and dates:
Date of next immunisation and what immunisation is due:
Health concerns / requirements:

DIET NEEDS:

Dietary needs:
Allergies known of:
Suspected allergies:
Diet / religious restriction:
Parents preferences (e.g. no sweet desserts, party treats, etc.)

DOCTORS INFORMATION:

Name of doctor:	Contact number:
Surgery address:	Email address:

FAMILY BACKGROUND:

Family background:	Nationality:
Spoken languages:	Family's culture:
Religious festivals you celebrate or participate in:	List of people who live with your child:

ADDITIONAL ADULTS WHO MAY COLLECT MY CHILD:

Name:	Contact number:	Relationship to child:	Description:	Password:

REQUIRED SCHEDULE:

I / We would like our child to be considered for a place as per the following schedule:

Official start date: Schedule {days & times}

DEPOSIT INFORMATION:

The setting requires a registration fee of £20.00, with this registration form, this payment is non-refundable if you do not wish to take the place.

We also require a deposit of £650.00; the first payment due is £300.00 with this registration form, please note this is non-refundable if you decide not to take a place.

The remaining £350.00 is due at the start of the induction process. The full deposit will only be refunded if you provide the setting with four weeks written notice that your child will be leaving the setting. Your child would need to have started the setting in order for this to be refunded.

I agree to the terms and conditions above and have enclosed £320.00.

Signature(s) 1 Date.....

Print Name 1..... Date.....

Signature(s) 1 Date.....

Print Name 1..... Date.....